

**Committee:** Accounts, Audit and Risk Committee  
**Date:** Wednesday 15 May 2013  
**Time:** 6.35 pm or on the rising of Council, whichever is later  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA  
**Distribution:** All Councillors

## AGENDA

**1. Appointment of Chairman**

The Chairman of Council will call for nominations for the office of Chairman.

**2. Appointment of Vice-Chairman**

The Chairman of the Committee will call for nominations for the office of Vice-Chairman.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

### Information about this Meeting

#### Apologies for Absence

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01327 322121 prior to the start of the meeting.

## **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Gavin Lane, Democratic and Elections  
gavin.lane@cherwellandsouthnorthants.gov.uk, 01327 322121

**Sue Smith**  
**Chief Executive**

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